### 2011 Planner Semester One

#### January
- **01 Jan**: Labour Day public holiday
- **21 Jan**: Australia Day public holiday
- **09 Feb**: RMIT Careers Expo

#### February
- **09 Feb**: Labour Day public holiday
- **10 Feb**: Good Friday public holiday
- **21 Feb**: Easter Monday public holiday
- **25 Feb**: Easter Tuesday public holiday

#### March
- **09 Mar**: Queen’s Birthday public holiday

#### April
- **04 Apr**: Good Friday public holiday

#### May
- **02 May**: Anzac Day public holiday

#### June
- **06 May**: ANZAC Day public holiday
- **10 Jun**: Queen’s Birthday public holiday

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**Suggestions for using your planner**

1. Number the weeks of the semester
2. Shade your term and semester breaks
3. Indicate the days you work with a “W”
4. Mark personal events – weddings, parties, other things
5. Choose a different colour for each course

**Key to your planner**

- **W**: Work days
- **D**: Date
- **F**: Financial deadline
- **N**: Exam
- **L**: Library
- **A**: Assignment
- **P**: Exam period
- **C**: Census
- **R**: Reading week
- **T**: Thursday
- **O**: October
- **M**: Monday
- **F**: Friday
- **W**: Wednesday
- **T**: Tuesday
- **S**: Saturday
- **U**: Sunday

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Suggestions for using your planner
1. Number the weeks of the semester
2. Shade your term and semester breaks
3. Indicate the days you work with a “W”
4. Mark in personal events – weddings, parties, other things.
5. Choose a different colour for each course
   ➤ Fill in the key with the colours and courses
   ➤ Mark in assignment due dates
   ➤ Indicate the time for planning, research, drafting
6. Use this planner with your weekly timetable, student diary and a daily to-do list

Key to your planner

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<thead>
<tr>
<th>JULY</th>
<th>AUGUST</th>
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Key to your planner

HE— Census date (Semester 2)— last day to withdraw from classes without financial penalty and closing date for refunds for cancelled Semester 2 enrolments
TAFE— Census date for classes running between 1 July and 31 Dec 2011

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